

Step 3: Practicum Course Options: Experiential vs. Traditional Pathway to WOCNCB exam testing

Experiential Pathway	No clinical requirement. Nursing C.E.’s are awarded for each successfully completed didactic course elected. If desired, and prior to admission, the applicant must determine if they meet the WOCNCB’s “experiential pathway” requirements to apply and sit for certification credentialing exam(s). Visit the WOCNCB’s website for more details before electing this enrollment option.
Traditional Pathway	<p>Practicum Course offers three options for selection:</p> <p>A clinical rotation is required and it may begin one week after successful completion of ALL didactic courses elected. A practicum course options listed below, with a clinical component, will be selected on the applicant’s admissions application form.</p> <ol style="list-style-type: none"> 1) Onsite – 40-hour clinical experience (per specialty course) at a Cleveland Clinic location in N.E. Ohio. Our clinical scheduling team will assign preceptors, and they will email your clinical schedule to you. <u>Seating is limited and issued on a first come, first served basis at the time of admissions.</u> <p><u>Clinical Dates / Hours</u> – Clinical hours are scheduled Monday – Friday from 8 a.m. until 5 p.m., E.T. No clinical time is scheduled on Saturday or Sunday.</p> <p><u>Housing / Transportation / Travel</u> – It is the student’s responsibility to make their own travel, transportation, and housing arrangements and pay for all expenditures.</p> 2) Offsite – 40-hour clinical experience (per specialty course) to be completed in your own geographical area. <u>You must select from approved preceptors and clinical sites contained in our program’s approved clinical database.</u> Contact us at WOCschool@ccf.org to acquire a list of approved preceptors and clinical sites in your area, and be sure to include your state of residence. <p>If the preceptor and/or clinical affiliation agreement requires renewal documentation before the student can be approved to be placed at the selected clinical site, then it is the applicant’s responsibility to ensure the preceptor and/or clinical site submits the required documents to our business office before the cohort’s registration close deadline date as outlined on the annual class schedule. The process to renew a preceptor or clinical affiliation agreement is referenced in the next section below.</p> 3) Split Option for Onsite or Offsite – Practicum course options and information above (onsite vs offsite) apply. However, a minimum of <u>24 hours per specialty course are required at a clinical site and 16 hours are completed through virtual online clinical coursework.</u> This option is ideal for those students, who are unable to complete all of the required clinical hours at a clinical site.

Renewal Documents, if required, for an approved **offsite** clinical placement may be accessed below via the Clinical Affiliation Agreement Template hyperlink. This information should be forwarded via email to your clinical preceptor.

Preceptor Application: <https://forms.office.com/r/cFeRifXLhw> and the following list of required credentialing documents, within three business days, by scan/email to WOCschool@ccf.org.

- Copy of clinical stats form complete here at: [Clinical Stats Form](#)
- Copy of current CV or resume
- Copy of current WOCNCB certificate or ID card
- Documented evidence of demonstrated completion for at least one of the following: 1) a preceptor workshop, or 2) other structured learning program which includes principles of adult learning, critical teaching strategies, and clinical evaluation methodology, or 3) evidence of prior preceptor or clinical nursing educator experience.

Clinical Affiliation Agreement Template: <https://my.clevelandclinic.org/-/scassets/files/org/nursing/conferences/woc/woc-clinical-contract-template.pdf?la=en>

Preceptor’s Qualifications & Responsibility and Clinical Affiliation Agreement Instructions: <https://my.clevelandclinic.org/-/scassets/files/org/nursing/conferences/woc/woc-contract-affiliation-agreements.pdf?la=en>