Cleveland Clinic

UTILITY SHUTDOWN FORM

Request for service interruption or service restoration

Project Name

Project Number: Permit Number:

Site/Hospital/ASC: Requester Name:

Area/Location: Requester Number:

Description of Shutdown/
Restoration Request

Service(s) we request shutdown during this requested work period:

Domestic Cold Water	Natural Gas	Medical Air	Chilled Water	Nurse Call
Domestic Hot Water	Sprinkler	Nitrous Oxide	Air Handling	Fire Alarm
D.I. Water	Oxygen	Heating Hot Water	Normal Power	
Sanitary	Vacuum	Steam	Emergency Power	

10 DAY NOTIFICATION REQUIRED

- Contractor needs to contact the Cleveland Clinic Facilities Management Team for the work that is being performed at that particular site. Contact list is located below.
- All Fire Alarm and Sprinkler shutdowns outages will require a fire watch log.

Interruption Request Date: Requester Name

Requested Duration: Title: Phone:

Main Campus Sub Market	
Facilities Management Office	216-444-9459
Maintenance Control	216-445-4338
Children's Rehab Plant Operations Office	216-448-6297
East Region Sub Market	
Hillcrest Facilities Office	440-312-3257
Mentor Facilities Office	440-578-3023
Euclid Facilities Office	216-692-8659
South Pointe Facilities Office	216-491-7475
Marymount Facilities Office	216-587-8284
West Region Sub Market	
Fairview Facilities Office	216-476-7649
Avon Facilities Office	440-695-5290
Lutheran Facilities Office	216-363-2009
Lakewood FHC Facilities Office	216-237-5667

South Region Sub Market	
Akron General Facilities Office	330-344-6053
Lodi Facilities Office	330-948-5503
Mercy Facilities Office	330-489-1136
Union Facilities Office	330-343-3311 ext. 2567
Medina Facilities Office	330-721-5010
Florida Sub Market	
Weston Facilities Office	954-689-5025
Indian River Facilities Office	772-567-4311 ext. 2222
Martin Tradition Facilities Office	772-345-537
Martin South Facilities Office	772-223-5945 ext.131000
Martin North Facilities Office	772-223-5945 ext.131000
FRIC Facilities Office	772-345-8100 ext. 18246

Email completed form to assigned reponsible party (RP).
Project number, project name, and utility request must be in the subject line.
Example: 5619858 – FV Cath Lab Renovation,Fire Alarm Shutdown